



CONVERSION PLAN

Create your personal schedule for your change-over to a business free of Trichloroethylene (TRI) considering the following steps:

Task	Duration	Due date	Responsible	okay
Identify relevant products				
→ Which products do I use or store in my warehouse that contain TRI as a solvent?				
Find replacement products				
→ All REMA TIP TOP replacement products can be found on the conversion list for products				
Quantify usage				
→ Get a quote for replacement products				
Test the replacement products				
→ Order small quantities to convince yourself by doing internal tests				
Check safety-engineering systems				
→ Set up warehouse for flammable dangerous goods				
→ Qualify suction system for flammable gases				
→ Adjust workshop layout if necessary				
Educate staff				
→ Important points for the conversion:				
· Evaporation properties (drying times)				
· Let dry especially well				
· Flammability (use and storage)				
· Stir up well any settlement				
· Apply sparingly				
· Avoid early evaporation (wrap brushes and cover tins)				
Gliding changeover (preferably) to gather experience with the new products				
→ Define changeover period (e.g. 3 month)				
Demand planning				
Convert purchasing				
Assign a date for your „TRI-free-check“				
→ Latest 21.04.2016 all products containing Trichloroethylene need to be used up completely or to be disposed off in a safe way.				

